

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

December 16, 2015

The Board of Trustees of Vernon College met on Wednesday, December 16, 2015 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, Mrs. Joanie Rogers, and Mrs. Anne Spears. Absent was Mr. Norman Brints, Vice-Chairman.

Others present were Dr. Dusty R. Johnston, President, and Deans Garry David, Gary Don Harkey, and Joe Hite. Also present were Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Shana Drury, Associate Dean of Instructional Services; Ms. Christina Feldman, Director of Continuing Education; Mrs. Haven David, Director of Human Resources; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Ms. Criquett Lehman, Director of Quality Enhancement; Mrs. Mindi Flynn, General Ledger Accountant; and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. David Parkman of *Edgin, Parkman, Fleming, and Fleming, PC* and Mr. Payton McCormick from *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mr. Holt made the motion, seconded by Mrs. Rogers to approve the Consent Agenda containing the *Minutes of the November 18, 2015 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Dean David presented the *Financial and Investment Reports as of November 30, 2015*. Mr. Ferguson made the motion, seconded by Mrs. Spears to approve the report as presented. The motion carried unanimously.

Action Item B

Mrs. Spears made the motion, seconded by Mr. Ferguson to approve the *2014-2015 Audit Prepared by Edgin, Parkman, Fleming, and Fleming, PC* as presented by Mr. David Parkman. The motion carried unanimously.

Action Item C

Mr. Holt made the motion, seconded by Mrs. Pennington to approve the *Compensation for Personnel Working on Federal Grants Policy* as presented by Dr. Johnston. The motion carried unanimously.

Action Item D

Mr. Ferguson made the motion, seconded by Mrs. Spears to approve the *2015-2016 Institutional Effectiveness Plans* as presented by Mrs. Harkey. The motion carried unanimously.

Action Item E

Mr. Holt made the motion, seconded by Mrs. Rogers to approve *Vendor Companies for Employee Benefits* as presented by Mrs. David. The motion carried unanimously with Dr. Smith abstaining from the vote.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Board Member Discussion/Input – No items were discussed.

Annual Continuing Education Enrollment Report – Mrs. Drury reviewed the 2014-2015 Summary for Continuing Education classes funded by the state. She presented comparison charts by major programs, head count, and contact hours. She noted that evaluations are offered to students for ratings at the end of each course. Vernon College has to meet a 90 percent rate by Texas Higher Education Coordinating Board Standards on quality, outcomes and means. The College consistently exceeds this requirement.

ERP/SIS update – Dr. Johnston gave an update on the Enterprise Resource Program/Student Information System. The current system the College uses is Poise. Three vendors, Three Rivers/CAMS, Ellucian/Colleague and Jenzabar/Ex will present their product for review and potential replacement of the current system. The ERP/SIS Task Force will make a recommendation in January for implementation in February or March.

SACSCOC update – Mrs. Harkey reported she had the opportunity to meet with our SACSCOC representative Vice President Dr. John Hart during the SACSCOC (Southern Association of College and Schools Commission on Colleges) conference. Dr. Hart told her that Dr. Johnston will receive an official letter stating our 5th year report was received with no further recommendations. The Vernon College SACSCOC Leadership team has started on the 10-year Compliance Certification report. Mrs. Harkey reviewed the calendar countdown to completion of the college's report March of 2018. The review by the SACSCOC Board of Trustees will be in June of 2019.

Student Success Data Fact – Betsy Harkey presented the Student Success Data Fact Key Performance Indicator of Accountability for Licensure/Certification Rates. The college's benchmark is the Perkins Program statewide target of a 90 percent success rate. The 2013-2014 academic year success rate for Vernon College dropped 11 percent. She discussed the issues or reasons why rates increase and decrease such as changes in testing processes.

Athletic Scholarship Award Report – Dr. Johnston presented the scholarship award report.

Dr. Johnston presented the Upcoming College Events:

- (1) College Closed for the Holidays – Friday, December 18, 2015 12:00 noon
- (2) College Re-opens for Spring Semester – Monday, January 4, 2016
- (3) Faculty Return/All Employee Professional Development – Monday, January 11, 2016
- (4) Vernon College Foundation Quarterly Board Meeting-Vernon/Wichita Falls via Teleconference-Tuesday, January 19, 2016
- (5) Classes Begin – Tuesday, January 19, 2016
- (6) January Board of Trustees Regular meeting – Vernon campus - Wednesday, January 20, 2016
- (7) TCCTA Conference – Houston, TX – February 25-27, 2016

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Personnel –

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the following personnel actions. The motion carried unanimously.

A. Employment

- (1) SheaLeigh Jones, Director of Student Activities – Vernon campus, effective November 30, 2015 with an annual salary of \$32,587
- (2) James Nordone, Dean of Student Services – Vernon campus, effective January 4, 2016 with an annual salary of \$100,000

B. Retirement

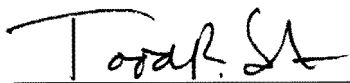
- (1) Angelita Niemeyer, Custodial Technician – Vernon campus, effective November 30, 2015
- (2) Chris Bell, Police Chief – Vernon campus – effective April 30, 2016

Closed Session: Mr. Ferguson made the motion, seconded by Mr. Holt to go into closed session at 12:50 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

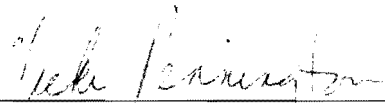
Open Session: Mr. Ferguson made the motion, seconded by Mrs. Pennington to reconvene at 1:10 p.m. in open session. The motion carried unanimously.

Action – None

There being no further business Dr. Smith adjourned the meeting at 1:12 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary